

**USER MANUAL FOR GOOD STANDING CERTIFICATE
REGISTRATION**

1. HOW TO GET THE GOOD STANDING REGISTRATION PAGE

The screenshot shows a web application interface for a 'Good Standing Certificate' registration. At the top, there is a navigation menu with links for HOME, ABOUT US, GALLERY, NEWS, EVENTS, ACTIVITIES, REGISTRATION, and CONTACT. A search bar is located to the right of the menu. Below the navigation is a dark header with the text 'Good Standing Certificate' and a green button labeled 'Instructions / FAQ'. The main form area is titled 'Good Standing Certificate' and contains several input fields, each with a red asterisk indicating it is mandatory. The fields are: NAME OF THE APPLICANT (with a dropdown for 'Mr.' and a small icon), FATHER'S / HUSBAND'S NAME, PRESENT ADDRESS, CONTACT NUMBER, Email, ISRT REGISTRATION NUMBER, PROFESSIONAL QUALIFICATION, NAME OF THE UNIVERSITY/BOARD, NAME OF THE COLLEGE, NAME OF THE NATION TO WHERE THE CERTIFICATE TO BE SUBMITTED, Details of Employers (with a 'Browse...' button and file type instructions), Testimonials (with a 'Browse...' button and file type instructions), and ISRT Certificate (with a 'Browse...' button and file type instructions). Below these fields is a section titled 'REFEREES DETAILS' with two sub-sections, 1. and 2., each containing fields for Name, Designation, Address, Mobile Number, and Email. At the bottom of the form is a large text area labeled 'PLACES AT WHICH HE/SHE HAD WORKED DURING THE LAST FIVE YEARS WITH FULL DETAILS'. A green button labeled 'Submit and go to payment' is located at the bottom center of the form.

FIG(1a)

Fill all fields with valid data and click on the " Submit and Go to Payment " button, you should get a verification mail. Click the " Go to Payment " button provided in the email and you will redirect to the payment page. (*) indicates the mandatory fields.

To complete the payment, you have to select the type of payment.

Payment Details

GOOD STANDING CERTIFICATE REGISTRATION FEE	
(i) Good standing certificate	:Rs.3000/-
(ii)Overseas Good standing certificate	:150 US Dollar
Payment*	--Select--
Number*	<input type="text"/>
Amount*	<input type="text"/>
Date*	<input type="text"/>
Bank Name*	<input type="text"/>
Branch Name & Address*	<input type="text"/>
Scanned image*	<input type="button" value="Browse..."/> No file selected. Use valid jpg,png,jpeg,gif files
<input type="button" value="Confirm"/>	
Amount Is Payable To,	
Bank Name:	SBI
Branch :	Medical College campus, Trivandrum
Account Number :	CA31979635711
ISRT, IFSC CODE :	SBIN0010707
DD/Multi city cheque should be addressed to:	
Mr.Sreekumar.R.Chandran	
Credential Verification Division	
Indian Society of Radiographers & Technologists	
P.B.No: 2547,T.C.6 / 77 (2),Prasanth Nagar Jn.,	
Medical College P.O., Thiruvananthapuram-695011	
Kerala, India.Ph:+91 9400057779.	
Email: cvd@isrt.org.in	

FIG 1(b)

For the Payment types ***Cheque and DD***, Fill all the mandatory fields and click on the confirm button to complete the payment section. Once the payment is completed you should get a confirmation mail regarding that the process is completed

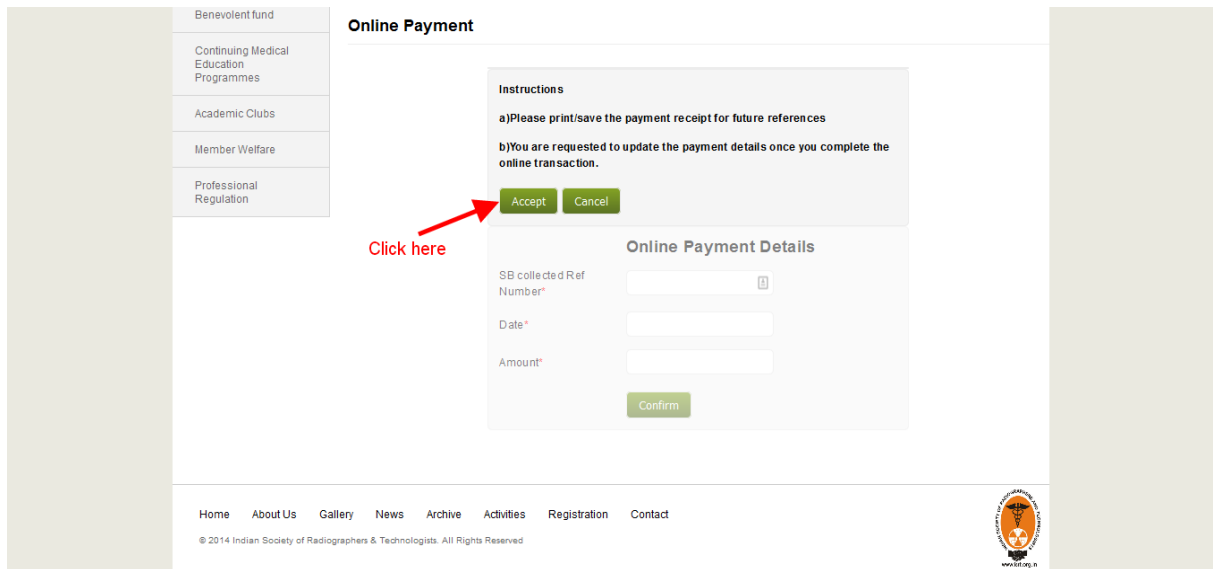


Fig 1 (c)

For the Payment type Online, the page will redirect. Once we clicks on the Accept button, the page will again redirect to the State Bank Collect payment gateway page and you have to process the transaction. Please note, do not close the page once you complete the online transaction.

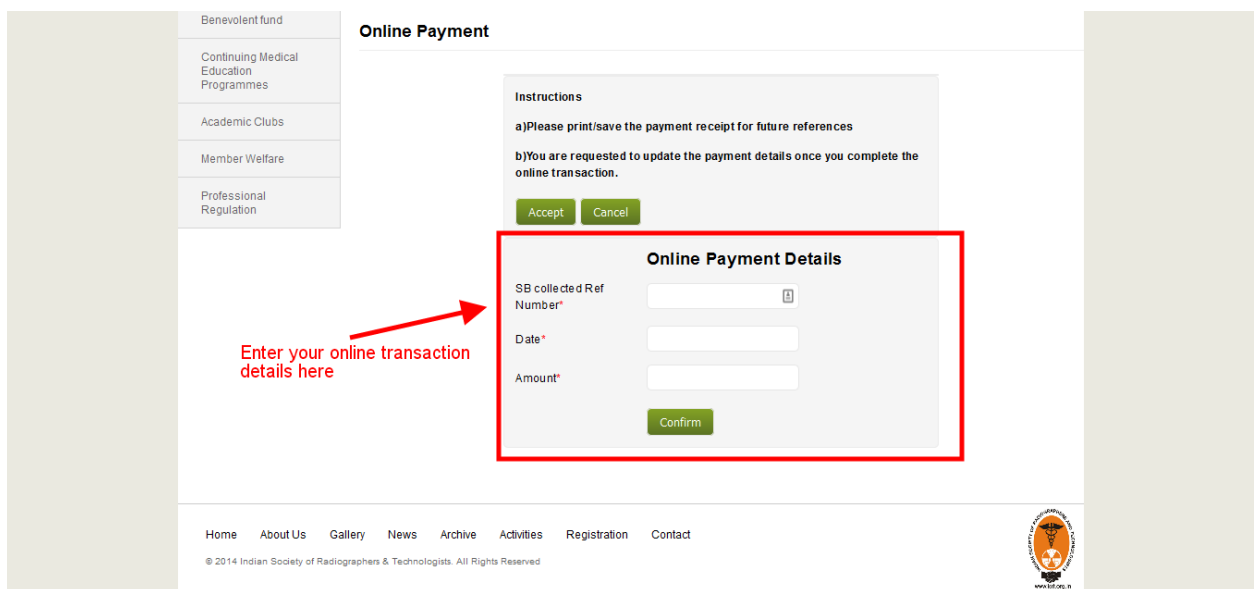


Fig 1 (d)

After completing the online transaction you should enter the details here. Once the payment is completed you should get a confirmation mail regarding that the process is completed.